



ENTRY CRITERIA

Applicants must follow these criteria for entries:

- Applicants must be from a BIBA member firm and can be employees, directors, or partners.
- Entries should be in the form of a summary between 500 and 1000 words (2 A4 pages). The applicant can apply directly or be nominated by a line manager. The personal statement must be completed by the applicant. Space has been allocated to obtain a statement from your manager in support of your submission.
- Please avoid producing documents in the style of a Curriculum Vitae or Job Description.
- Applicants must be 35 years old or under on date of entry and have at least three years industry experience.
- A finals day will be held at the BIBA office on the **9 April 2025**, involving apprentice style interviews and team activity. If selected, applicants must be available to attend.

AWARD CRITERIA

Applicants must have tangible evidence of achievement which could broadly fit into any one or more of the following:

- **Personal work achievement** – relevant personal details would also be useful e.g., ethics, professionalism, commitment to broking. (The judges will award up to 30% for this area of performance).
- **Industry achievements** – engagement with the wider business community e.g., BIBA, CII, charity, or other worthy causes. (The judges will award up to 20% for this area of performance).
- **CII points achieved divided by number of years in the industry** (the judges will award up to 10% for this area of performance).
- **Finals Day Interview** – (the judges will award up to 25% for this area of performance).
- **Finals Day activity** (the judges will award up to 15% for this area of performance).